

WITHHOLDING TAX RECONCILIATION FOR EMPLOYER'S QUARTERLY RETURNS

MAKE CHECK OR MONEY ORDER TO:

CITY OF BEDFORD TAX DEPARTMENT
65 COLUMBUS ROAD
BEDFORD, OHIO 44146

SEE INSTRUCTIONS (ON BACK) BEFORE
COMPLETING THIS FORM

TAX YEAR 20

- 1. TOTAL NUMBER OF EMPLOYEES REPRESENTED BY STATEMENTS
HEREWITH []
- 2. TOTAL PAYROLL FOR THE YEAR \$
- 3. LESS PAYROLL NOT SUBJECT TO TAX \$

- 4. PAYROLL SUBJECT TO TAX (Line 2 minus Line 3) \$
- 5. WITHHOLDING TAX LIABILITY. of Line 4 \$
- 6. TOTAL BEDFORD INCOME TAX REMITTED:
 QUARTER ENDING MARCH 31 \$
 QUARTER ENDING JUNE 30 \$
 QUARTER ENDING SEPT. 30 \$
 QUARTER ENDING DEC. 31 \$

 TOTAL REMITTED \$
- 7. DIFFERENCE BETWEEN LINES (5 & 6) \$
 \$ OR TAX DUE \$

FEDERAL I.D. NO.

INSTRUCTIONS

The original of this reconciliation form must be filed with the City of Bedford Income Tax Department by January 31 of the subsequent year. This form must be accompanied by copies of employee's wage statements (W-2's) showing: (1) name and address of employee (The employee's residence address should show the correct political subdivision - NOT CLEVELAND AND A ZIP CODE NUMBER); (2) Social Security Number; (3) Gross Earnings PAID BEFORE ANY PAYROLL DEDUCTIONS; (4) Amount of Bedford and any other city income tax withheld; and name, address and Federal Identification Number of the employer.

An adding machine Tape, listing the amounts of Bedford income tax withheld, as indicated by individual employee's statements (W-2's) should be attached. Any difference posted on Line 7 MUST BE FULLY EXPLAINED IN AN ATTACHED STATEMENT.

If Line 7 indicates a balance due, the amount should accompany this return; make checks payable to the City of Bedford, 65 Columbus Rd., Bedford, Ohio 44146.